



ST. AGNES  
ACADEMY  
for GIRLS

ST. DOMINIC  
SCHOOL  
for BOYS

*The Dominican*  
COMMUNITY of SCHOOLS

**Job Title:** Interim Learning Specialist, 4th Grade - 8th Grade

**Department:** St. Agnes Academy Lower School

**Contract Period:** March 17 - May 23, 2025

**Reports to:** St. Agnes Academy Lower School Dean

**Job Summary:**

The SAA 4-8 Learning Specialist provides essential academic support to our 4th through 8th Grade students and their families so that students with learning plans can flourish academically, socially, emotionally, and spiritually. Support from the Learning Specialist facilitates and encourages student self-advocacy, skill development, and the achievement of personal and academic goals. The Learning Specialist works in a highly collaborative environment and partners with students, parents, teachers, the school counselor, and administration to facilitate student success. This is an interim position.

**Essential Duties and Responsibilities:**

- Recognize and support the unique Catholic, Dominican Mission of St. Agnes Academy-St. Dominic School by living out the Dominican Pillars of Study, Prayer, Community, and Service
- Engage in professional learning, including co-planning, department meetings, grade level meetings, and other learning work
- Build strong relationships with students, inspiring them to hold themselves to a high standard of academics and character

**Direct Student Support**

- Provide one-on-one and small-group support/instruction to students based on documented learning needs and/or growth goals
- Identify resources and develop student skills to maximize student success
- Support students with learning differences by providing intervention and remediation in areas such as learning strategies, organization, study skills, and overcoming academic and personal challenges
- Proctor assessments as needed
- Plan and implement enrichment opportunities based on growth goals

**Additional/Administrative Responsibilities**

- Partner with teachers to: 1) identify effective strategies that meet the needs of students, 2) assist with implementation of appropriate classroom and testing accommodations, and 3) provide resources and assistance to help faculty meet the diverse needs of learners
- Maintain accommodation plans based on students' specific learning needs
- Coordinate and facilitate parent meetings as needed to discuss student progress and maintain relevant communication related to academic support
- Perform other duties as determined by the Dean

**An ideal candidate would possess the following qualifications:**

- Bachelor's degree, preferably in exceptional education or related field
- Experience as a learning specialist or in a related role
- Ability and desire to collaborate with faculty, staff, administrators, and parents
- Strong organizational skills and attention to detail
- Ability to communicate clearly and effectively, both in speaking and in writing
- Positive attitude, flexible approach, and a sense of humor.

Competitive compensation is available.

The ideal candidate will be excited about the opportunity to work collaboratively in an inclusive, values-based, Catholic, independent school community.

Click [HERE](#) to submit an application and upload a resume and cover letter.

St. Agnes Academy – St. Dominic School is a Catholic, independent PK2-12 school in Memphis inspired by the Dominican Pillars of Study, Prayer, Community, and Service. We prioritize relationships while preparing our students for their future. Our innovative and caring faculty is committed to growing well-balanced students - mind, body, and spirit – in a supportive faith filled environment.

St. Agnes Academy – St. Dominic School is an Equal Opportunity Employer dedicated to promoting diversity in the workplace and strongly urges all qualified individuals to apply.